



# Green Building Incentive Program Registration

## PLANNING AND BUILDING DEPARTMENT

505 South Vulcan Avenue  
Encinitas CA 92024  
Phone (760) 633-2710

**Sustainable  
Encinitas**

Complete the following information about the green building project, the property owner, the applicant (if different from the property owner), and the green building program(s):

### PROJECT:

Project Name: \_\_\_\_\_

Address: \_\_\_\_\_ APN: \_\_\_\_\_

Description (include the numbers of any related City permits or cases): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### PROPERTY OWNER(S):

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

email: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### APPLICANT:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Organization: \_\_\_\_\_ Phone: \_\_\_\_\_

email: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Permission to publish project information in City green project list  Yes  No

\_\_\_\_\_  
Signature of Owner, Applicant, or Authorized Agent Date

Print or Type Signatory's Name

**◀◀◀ COMPLETE GREEN BUILDING PROGRAM INFORMATION ON OTHER SIDE ▶▶▶**

#### FOR PLANNING DEPARTMENT USE ONLY

Building Permit No. \_\_\_\_\_

**Build It Green GreenPoint Rated**

Rating system: \_\_\_\_\_

Date verified: \_\_\_\_\_ By: \_\_\_\_\_

**USGBC LEED®**

Rating System: \_\_\_\_\_

Date verified: \_\_\_\_\_ By: \_\_\_\_\_

**Related permit/case numbers:** \_\_\_\_\_

Date Received

**GREEN BUILDING PROGRAM:**

Check the box for the green building program(s) for which the project is registered. Provide the required submittal items, the requested information, and the appropriate signature(s).

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**Build It Green**

**Required Submittal Items:**

- Completed registration form (this form)
- Proof of payment of GreenPoint Rated application fee
- A copy of the initial GreenPoint Rated Checklist with supporting documentation
- Proof of contract with Certified GreenPoint Rater
- Proof of certification for contracted Certified GreenPoint Rater
- Green building measures identified on building plans for building permit submittals

**GreenPoint Rater:** Complete the following information.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Organization: \_\_\_\_\_ Phone: \_\_\_\_\_  
email: \_\_\_\_\_ Fax: \_\_\_\_\_  
Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I certify that I have been contracted as a Certified GreenPoint Rater for this project.

\_\_\_\_\_  
Signature of Certified GreenPoint Rater Date

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**USGBC LEED®**

**Required Submittal Items:**

- Completed registration form (this form)
- Proof of registration with USGBC
- Proof of payment of registration fee to USGBC
- Initial project LEED® checklist with supporting documentation
- Green building measures identified on building plans for building permit submittals

**LEED® Project Administrator:** Complete the following information.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Organization: \_\_\_\_\_ Phone: \_\_\_\_\_  
email: \_\_\_\_\_ Fax: \_\_\_\_\_  
Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\_\_\_\_\_  
Signature of LEED Project Administrator Date