



CITY OF ENCINITAS
STORM WATER QUALITY INSPECTION FORM

STORM WATER HOTLINE:
760-633-2787

<http://cwp.ci.encinitas.ca.us>

Inspector Name _____
Date ____ / ____ / ____ Time ____ AM / PM Type of Inspection: Routine Follow-up Complaint Investigation

A. CONTACT INFORMATION

Business Name _____
Street Address _____ Mailing Address _____
Email _____
Responsible Person(s) _____ Property Manager _____
Business Phone # (____) _____ - _____ ext. _____ Property Manager's # _____
Business Fax # (____) _____ - _____ APN Number _____

B. FACILITY/SITE INFORMATION

Principal activity: _____
SIC Code(s) _____
Does SIC Code best represent principal activity: Yes No
What is recommended SIC Code(s)? _____ New JURMP Classification? _____
Does facility have a current Encinitas business certificate? Yes No # _____ Exp. _____
Is this facility currently listed in the City of Encinitas JURMP Inspection List? Yes No Unknown
Is facility subject to CA Statewide General Industrial Permit? Yes No
If yes, has facility filed a Notice of Intent (NOI) to comply? Yes No WDID # _____
If no, does facility have No Exposure Certification (NEC)? Yes No
Does facility maintain SWPPP or BMP Plan? Yes No
Does facility have a map/sketch of the site with flow lines and storm drains? Yes No
Has facility conducted previous storm water monitoring programs? Yes No

C. INITIAL OBSERVATIONS

Nearest conveyances or water bodies: _____
Approximate distance to water bodies: < 200 ft. 200 – 1000 ft. > 1000 ft.
Sensitivity of receiving waters: Sensitive (ESA, 303(d), or other) Non-sensitive
Discharge points along perimeter: _____
Discharge observed: Yes No
If yes, describe: _____
Approximate area covered by industrial or commercial activities: _____ square feet
Approximate % impervious surface of this area _____ %
Exposed areas of intensive outdoor activity: _____

D. BMP ASSESSMENT**D.1 General**

BMPs	N/A	Yes	No	Comments
1. Is the site free of litter and debris?				
2. Are discharge locations free of sediment and debris?				
3. Are parking lots, sidewalks and streets free of sediment and debris?				
4. Is pressure washing of parking lots or sidewalks conducted at the facility?				
a. If yes, is wash water captured?				
b. Please provide contact name and phone number info for pressure washing company.				
5. Are roof downspouts directed away from areas of potential pollutants?				
6. How many employees do you have? Are employees trained in storm water management? If so, provide a list of employees who have participated.				

D.2 Landscaping

7. Are adequate erosion prevention measures employed? (vegetation or physical stabilization)				
8. Are irrigation systems programmed to minimize over-watering and runoff?				
9. Is reclaimed water used for irrigation?				
10. Are stockpiles of soil or landscape waste equipped to prevent runoff transport?				

D.3 Materials and Wastes

11. Are adequate trash containers provided?				
12. Are adequate recycling containers provided?				
13. Is the trash/recycling area enclosed and free of litter and debris?				
14. Is timely service and removal provided to prevent waste containers and sanitary facilities from overflowing?				
15. Are outdoor material storage areas adequate (covered area with secondary containment)?				
16. Are outdoor storage containers properly labeled?				
17. Is there an accessible spill response kit?				
18. Is there a spill response plan? If so, please provide to inspector.				
19. Are storage tanks equipped with secondary containment?				
20. Is secondary containment free of spills and rainwater?				
21. Are loading and unloading areas free of spills and debris?				

D.4 Equipment and Vehicles

22. Are exposed parking areas free of significant spills and leaks?				
23. Are heavy equipment and vehicles stored in garages or under canopies?				
24. Are vehicle maintenance activities conducted within contained areas (garage, canopy, work shop)?				
25. Are vehicle-fueling areas covered and are storm drain inlets protected from spills and leaks?				

BMPs	N/A	Yes	No	Comments
26. Is vehicle washing performed in a contained area where runoff does not enter the MS4?				
D.5 Food Establishments				
27. Does facility have a grease trap or grease interceptor?				
28. Who maintains the grease trap? Company Name: _____ Phone # _____				
29. When was the last time the grease trap was maintained? _____ (Please provide copy of invoice)				
30. Where is the grease trap located? <input type="checkbox"/> Under the sink <input type="checkbox"/> Outside <input type="checkbox"/> Other _____				
31. How many grease fryers are at the facility? _____				
32. About how often is fryer oil replaced? <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Every 6 months <input type="checkbox"/> Annually <input type="checkbox"/> Other _____				
33. How is used oil disposed of? <input type="checkbox"/> Outside rendering service <input type="checkbox"/> Sanitary sewer/sink <input type="checkbox"/> Other: _____				
Company Name: _____ Phone # _____				
34. Do oil-recycling/grease bins have overhead coverage?				
35. Do oil-recycling/grease bins have secondary containment?				
36. Are deep fryer oil-recycling drums stored properly?				
37. At what time is restaurant cleaning performed? _____				
38. Are biodegradable soaps used for cleaning activities?				
39. How are kitchen floor mats cleaned? <input type="checkbox"/> Hose off outside <input type="checkbox"/> Clean inside (mop sink) <input type="checkbox"/> Cleaning Service <input type="checkbox"/> Other: _____				
40. Where is used cleaning water discharged?				
41. Does the restaurant hose off the site (parking lot, back lot, etc.)? If so, how often?				
42. Are storm drain inlets free of grease and other food debris?				
D.6 Non-Storm Water Management				
43. Is the site free of evidence of illicit connections and illegal discharges?				
44. Is the site free of evidence of unauthorized releases to storm drains?				
45. If not, have the appropriate authorities been notified?				
D.7 Commercial Nurseries N/A <input type="checkbox"/>				
46. Does nursery minimize water use and runoff during irrigation? What type of irrigation is used?				
47. Does nursery use controlled release fertilizers or other conservative fertilizing practices?				
48. Does nursery implement integrated pest management techniques to prevent pesticide pollution?				
D.8 Other				
49. Are there any other potential storm water pollution issues or concerns? If yes, explain below.				
50. Are all applicable activity-specific BMPs from Appendix C of the JURMP being implemented?				
51. Are there any structural BMPs on or near the site? If so, how often are they maintained? Provide maintenance records.				

**CITY OF ENCINITAS
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FACILITY: _____

DATE: _____

E. VIOLATIONS

- No violations have been noted at this time
- No violations have been noted, but required corrective actions are described below.
- Violation of storm water ordinance or other applicable regulations were found.
(Attach Copy of NOV or Administrative Citation)

F. CORRECTIVE ACTIONS

Is corrective action needed? Yes No

As per Encinitas Municipal Code Section 20.08.110, the following corrective actions must be implemented. Failure to comply may result in the issuance of the next level citation for each code section violated and/or other enforcement actions.

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Owner/operator has been notified of corrective actions both verbally and by: Photocopy Fax Mail

G. Describe informational, educational or BMP information distributed: City of Encinitas Restaurant Brochure English/Spanish, County of San Diego-What's Cooking Guide English/Spanish, City of Encinitas Automotive Brochure English/Spanish, City of Encinitas Yard and Garden, County of San Diego-Green Wrench Guide English/Spanish.
OTHER: _____

H. FOLLOW UP INSPECTION? YES or NO (CIRCLE ONE) DATE: _____

COMMENTS _____

INSPECTOR NAME _____ **FACILITY CONTACT NAME (PRINT)** _____

INSPECTOR SIGNATURE _____ **FACILITY CONTACT SIGNATURE** _____

DATE _____ **DATE** _____

I. RECOMMENDED CITY ACTIONS

FOR OFFICE USE ONLY

Labor: ____Hours ____Mins

Vehicle# _____

Work Order # _____

Follow-up WO# _____

ASSESSMENT (circle appropriate level - "5" is a high level)

Level of knowledge regarding storm water issues: **1. 2. 3. 4. 5.**

Level of cleanliness, BMP implementation, orderliness of site: **1. 2. 3. 4. 5.**