



**CITY OF ENCINITAS
MEMORANDUM
Date: May 11, 2009**

TO: All Staff
FROM: Personnel
RE: **HOLIDAY SCHEDULE FOR 2010**

In accordance with the City of Encinitas Administrative Manual Policy No. P001 and included in the terms and conditions of the Memoranda of Understanding between the City of Encinitas/San Dieguito Water District and Represented employee groups, the following are the fixed (legal) Holidays that will be observed during the 2010 calendar year.

<u>FIXED HOLIDAY</u>	<u>2010 DATE OBSERVED</u>
1. New Years Day	Friday, January 1, 2010
2. Martin Luther King, Jr Day (3rd Monday in January)	Monday, January 18, 2010
3. President's Day (3rd Monday in February)	Monday, February 15, 2010
4. Memorial Day (Last Monday in May)	Monday, May 31, 2010
5. Independence Day	Monday, July 5, 2010
6. Labor Day (1st Monday in September)	Monday, September 6, 2010
7. Veteran's Day	Thursday, November 11, 2010
8. Thanksgiving Day (4th Thursday in November)	Thursday, November 25, 2010
9. Day After Thanksgiving	Friday, November 26, 2010
10. Christmas Day	Friday, December 24, 2010